



**IMPORTANT BILLING NOTICE FROM  
AUSTIN CHILD GUIDANCE CENTER**

Dear ACGC Parent/Guardian of client:

We are honored that you selected Austin Child Guidance Center as your health provider for your children's needs. Due to COVID and our office updating our billing system, we paused in sending out statements for any balances due. We have streamlined our billing processes, and on **10/1/2022** we will resume mailing statements. Any fees due will reflect the year **2022 only**. Anything prior to **1/1/2022** has been adjusted due to the pandemic.

With the changes and the introduction of Telehealth, ACGC will begin collecting your insurance copay or self-pay fees on the day of each session. For your convenience, you may also call our office between the hours of **(8:00am to 5:00pm)** at 512-451-2242 to make a payment on your account.

We appreciate you keeping your account current, and we look forward to continuing to serve you and your family. If you have further questions, please do not hesitate to call our office.

Thank you for your help.

Melissa Colvert

Revenue Cycle Manager

512-451-2242 Ext. 1109